

# YMCA AT VIRGINIA TECH



## Cashier

TITLE: Cashier

REPORTS TO: Thrift Shop Management

POSITION DETAILS: Part-Time and Full-Time; Permanent; \$9.50/hour; Non-Exempt.

### SUMMARY OF POSITION:

We seek service-oriented individuals who make work a priority and who enjoy meeting high expectations in a fast-paced environment.

### JOB DUTIES:

1. Provide superior customer service in all areas of interaction with our customers. Treat each client as if they are our "only customer".
2. Efficiently process all transactions through the cash register. Prior experience preferred.
3. Be responsible for the accuracy of transactions, including merchandise prices, opening and closing procedures.
4. Wrap and pack customer purchases in an effective manner.
5. Assure that supplies related to sales transactions are available and ready to use.
6. Maintain the checkout area, cleaning and straightening in an ongoing manner.
7. Assist with the cleaning and display of both the store and items throughout.
8. Perform other store tasks as may be assigned to you.
9. Report to work on time and when scheduled.
10. Notify your supervisor in a timely manner if you will be late or if you cannot work your scheduled shift.

EDUCATION: High School Diploma or equivalent required.

EXPERIENCE: Retail or similar experience preferred.

HOURS: Must be available to work Thrift Shop hours, especially on evenings and weekends. Thrift Shop hours are: Monday thru Saturday 9:00 am -- 7:00 pm and Sunday 12-5.

REPLY: E-mail your resume to [ymca@vtymca.org](mailto:ymca@vtymca.org) or bring it to the YMCA Thrift Stop in Blacksburg.

The YMCA at Virginia Tech's mission is strengthening community. Since 1873 we've worked side-by-side with our neighbors, volunteers and partners to make sure that everyone has the opportunity to learn, grow and thrive.

Join us in creating lasting personal and social change throughout the New River Valley as a member of our team. To learn more about the YMCA at Virginia Tech, our programs and services visit us at: [www.vtymca.org](http://www.vtymca.org).