

YMCA at Virginia Tech

AmeriCorps Position Description

After-school Youth Enrichment Program

In partnership with our sponsoring organization, Equal Heart, the YMCA at Virginia Tech is recruiting individuals to serve as AmeriCorps members to reduce hunger, provide engagement for youth, promote job readiness, and support environmental education. In exchange for their service, AmeriCorps Members receive a bi-weekly living allowance and an end-of-term education award – total living allowance is \$6,750, education award is \$2,474.

Applicants **must meet** the following minimum criteria:

- ✓ Available for the entire duration of the program
- ✓ 17 years old or older by program start date
- ✓ U.S. Citizen or Permanent Resident
- ✓ Commitment to serve the community!

General Description

The YMCA at Virginia Tech will offer seven (7) AmeriCorps positions averaging 20 hours per week from September 2022 to May 2023 (we anticipate the majority of hours will occur between 4 – 7 p.m. Monday through Friday; the remaining hours will be flexible). The focus of this work will be delivery of an after-school program for elementary-aged youth.

Scope of Work

- I. “Classroom” management
 - a. Maintain positive classroom dynamics for a class of up to 18 elementary-aged (Kindergarten to fifth grade) youth
 - b. Establish and maintain a professional rapport with participants and their parents
 - c. May also oversee college-aged mentors who will assist with program delivery
 - d. Ensure interactions support positive socio/emotional/cognitive/physical growth and development of participants
- II. Lead program activities
 - a. Employ small group dynamics to create an engaging atmosphere and “safe space” for the participants
 - b. Lead engaging enrichment activities for youth programs including but not limited to: educational activities, arts & crafts, and sport & recreational activities
 - c. Plan activities and develop a schedule to meet the desired goals of the program
 - d. Monitor youth participation and respond appropriately to incidents, such as accidents or behavioral issues
- III. General program delivery
 - a. Assist with the congregate / “family-style” meals and snacks each day
 - b. Help identify, create, and deliver enrichment projects and activities
 - c. Adhere to all policies and procedures

Required Skills and Knowledge

- Strong communication capabilities
- Skilled at group dynamics and developing connectivity among groups of people
- Valid driver’s license
- Self-starter who possess strong leadership skills

- Ability to interact and problem solve with youth of various stages of development
- Demonstrated ability to establish and maintain working relationships
- Preference: education, employment, or training in group facilitation skills with youth
- Complete a three-step background check