YMCA AT VIRGINIA TECH

Website Design Intern

FEDERAL WORKSTUDY ELIGIBLE STUDENTS ONLY

Overview:

Title:	**Website Design Intern**
Hours per week:	**10 hours**, on average
Rate of pay:	**$20.00 per hour**
Time period:	2025/26 academic year
Schedule	Flexible; some evenings and weekends may be required
Positions:	1 position available
Synopsis:	Help redesign and manage the Y at VT's website. We are looking for a student to gain valuable real-world experience in website design & management.

Job Description

Summary

The Y at VT offers meaningful paid internship positions that provide students with hands-on experience, applying concepts learned through coursework to real-world situations.

Reporting to the Director of Community Engagement, the Website Designer will help manage our website. We are looking for a VT Student to spend their time and gain valuable real-world experience in website design & management.

Responsibilities:

- Plan site design by clarifying goals; designing functionality
- Develops site navigation by categorizing content; funneling traffic through content
- Develops site content & graphics by coordinating with copywriters and graphic artists; designing images, icons, banners, audio enhancements, etc.
- Upgrades site by updating content & graphics; monitoring performance & results; identifying and evaluating improvement options; introducing new technology; maintaining links
- Maintains site appearance by developing and enforcing content & display standards; editing submissions

Experience and Qualifications:

- Experience working with various website platforms
- Ability to complete assignments on time and work within tight deadlines
- Demonstrated commitment to working collaboratively with colleagues and other community organizations
- Comfort with on-line tools and resources

- Attention to detail
- Proficiency with Microsoft Office Professional Suite
- Excellent oral and written communication skills

At the YMCA at Virginia Tech, strengthening community is our cause. Since 1873 we've worked side-by-side with our neighbors, volunteers and partners to build community in the New River Valley through leadership, learning, and service; providing opportunities for individuals and families to learn, grow, and thrive. We strive to build community by:

- Nurturing the potential of children and young adults through academic enrichment, after-school, and leadership development programs
- Improving the health of well-being of individuals and families within the New River Valley through continuing education, food security, and wellness programs
- Leading by example as a socially responsible organization offering community recycling programs, promoting a sustainable food system, providing meaningful volunteer opportunities, and serving as a philanthropic partner for mission advancement.

Join us in creating lasting personal and social change throughout the New River Valley as a member of our staff team. To learn more about the YMCA at Virginia Tech, our programs and services please visit www.vtymca.org.

TO APPLY:
Review of applicants will begin immediately. Please send cover letter and resume to laureen.blakemore@vtymca.org; include "Website Design Intern" in subject line. Feel free to call (540) 961-9622 with questions.